



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: SUPERVISOR OF CONSTRUCTION – PARK AREAS
(Provisional* Appointment)

SALARY: \$49,306 - \$67,557 annually

LOCATION: Monroe County Department of Parks

JOB SUMMARY:

This is a supervisory position in the Monroe County Department of Parks responsible for oversight, coordination, and scheduling of the Support Services Division, as well as heavy equipment operation, and material and equipment hauling. Work is performed in close cooperation with the Assistant Superintendent of Park Facilities. The work involves coordinating vehicle and equipment maintenance, site and roadwork construction, and building and construction related site excavation. This position is responsible for the maintenance of permits and reports associated with waste hauling. The employee will be required to complete a ten (10) hour OSHA Outreach Training Program within the first twelve (12) weeks of employment. Employees who do not successfully complete the ten (10) hour OSHA Outreach Training Program will be removed from the position. Direct supervision is exercised over maintenance staff and equipment operators. The employee reports directly to and works under the general supervision of the Assistant Superintendent of Park Facilities or other higher level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus three (3) years paid full-time or its part-time equivalent experience in construction, building maintenance and repair, or in the operation of maintenance and motor equipment, all of which must have been in a supervisory capacity.

SPECIAL REQUIREMENTS:

Possession of a valid New York State Class *A* Commercial Driver's License (CDL). The employee must complete a ten (10) hour OSHA Outreach Training Program within the first twelve (12) weeks of employment.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Effective February 2023 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: May 4, 2023

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.